

CARLISLE COUNTY PUBLIC SCHOOLS

BEHAVIOR CODE

2022-2023

FOR GRADES K-12

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DPP/DOSE/TRANSPORTATION..... DUSTIN ROBERTS

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MIDDLE SCHOOL PRINCIPAL..... .TBD

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BEHAVIOR CODE

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A committee of parents, students, and school personnel formulated this code of behavior and conduct. It was adopted by the Carlisle County Board of Education on June 9, 2022. It has been expanded to meet currently applicable statutes and regulations. The code shall become effective when students enter the kindergarten and shall continue in effect through the twelfth grade.

The code is reviewed annually. Updates will be presented to the Site Based Decision Making Council (SBDM) and Board of Education for approval.

Copies of this code of behavior will be distributed to all students, teachers, and parents in the district. An orientation to the code will be made at the beginning of each school year for students and teachers. Additionally, students entering during the school year will be given an orientation at the time of their entrance into the system. Board policies are on the district website.

The policies of the Carlisle County Board of Education, including the code of behavior, are drawn in a non-discriminatory manner, and are intended to be applied without regard to race, creed, or sex. All pupils are guaranteed due process and may appeal to the Superintendent should issues of fairness or lack of due process arise. The ultimate appeal would be up to the Board of Education.

Though the code of behavior is specific there shall be allowances for flexibility. Teachers and principals are expected to exercise reasonable judgment in the application of the procedures set forth in this document.

The tender age of primary students will be considered in determining consequences under the discipline code.

The Carlisle County Board of Education does not discriminate on the basis of race, color, national origin, age, religion, marital status, sex, or disability.

The following are members of the discipline code committee:

SUPERINTENDENT.....JAY SIMMONS
DPP/ INSTRUCTIONAL SUPERVISOR.....DUSTIN ROBERTS
DISTRICT DISCIPLINE COORDINATOR.....ROB ANDERSON
HIGH SCHOOL PRINCIPAL.....KELLI EDGING
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MIDDLE SCHOOL STUDENT.....JAYCE MORELAND
MIDDLE SCHOOL STUDENT.....MACEE HOGANCAMP
ELEMENTARY SCHOOL TEACHER.....MARY WILSON
ELEMENTARY SCHOOL PARENT.....LACEY WATSON

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**** FORMS WHICH MUST BE TURNED IN TO THE OFFICE.**

I. RATIONALE FOR PROMULGATION OF A CODE OF BEHAVIOR

Students, teachers, parents, administrators, and the school district as a political entity, are endowed with certain rights considered basic and unalienable. Assumption of these rights portends assumption of responsibility to not only self, but to the greater good of the school, student body, faculty and staff, and the community. To this end, this document becomes a portion of the policy of the Carlisle County Board of Education.

This code shall apply to all pupils of the school in grades kindergarten through twelve while at school, extra-curricular events, and while riding the school bus. All school personnel are responsible for seeing that the code is adhered to. Cooks, custodians, bus drivers, aides, or secretaries are expected to report violations of the rules to the proper authorities. Teachers and principals are responsible for carrying out the mandates of this code.

II. STUDENT RIGHTS AND RESPONSIBILITIES Carlisle County BOE Policy 9.428

STUDENTS HAVE THE RIGHT TO:

- A student has a right to an education appropriate to his/her age and commensurate with his/her ability.
- A student has the right to freedom of speech and expression.
- A student has the right to request an explanation and purpose of rules.
- A student has a right to due process regarding disciplinary action.
- A student has the right to participate in school programs and activities within the limits of capability and established standards.
- A student has the right to protection of his person and property while under the direction of the school.
- A student has the right to receive grades based on academic performance.
- A student has the right to suggest rules and revisions of those rules.

STUDENTS HAVE THE RESPONSIBILITY TO:

- A student has the responsibility to attend school regularly, take advantage of opportunities offered, and to respect and grant to others the same right.
- A student has the responsibility to not offend the rights or beliefs of others with speech, action, assembly, appearance, publication, or petition. The same responsibility extends to the orderly process of the school day.
- A student has the responsibility to obey the rules should an explanation be requested, seek understanding of the rules in a courteous, positive manner.

A student has the responsibility to accept just punishment for infractions of the rules. The responsibility extends to avoiding unreasonable appeals or making false accusations.

A student has the responsibility to participate in school activities to make the best contribution possible to support the school and its program. The student also accepts the responsibility to adopt behavior that will bring honor to the student, his or her parents, and the school.

A student has the responsibility to refrain from actions that would endanger self or others and that would harm the property of the student, another person, or the school. Students are also expected to take steps to adequately protect their property.

A student has the responsibility to study and maintain the highest possible level of academic achievement.

A student has the responsibility to consider the rights of others and to consider the welfare of all pupils.

III. CARLISLE COUNTY ATTENDANCE POLICY **Carlisle County Board Policy 09.123**

Absences and Excuses

Pupils are required to attend regularly and punctually the school in which they are enrolled and to be on time for classes. Recording of absences and tardies shall be made in compliance with the requirements of 702 KAR 7:125.¹

TRUANCY DEFINED

Any student who has attained the age of six (6) but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) days or more, is a truant.

Any student enrolled in a public school who has attained the age of eighteen (18) years but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is a habitual truant.

For the purposes of establishing a student's- status as a truant, a student's attendance record is cumulative for an entire school year. When students transfer from one Kentucky district to another, attendance information from the previous district shall become part of their official attendance record for that school year.

EXCUSED ABSENCES

An excused absence or tardiness is one for which work may be made up.

Students shall have two (2) days per semester that shall be considered excused upon receipt of a parent's note or call. All notes or calls must be presented within three (3) days of the absence to be excused. Absences more than two (2) per semester shall be considered unexcused unless covered by the following:

1. Health care provider appointment (when accompanied by a health care provider's note),
2. Health care provider's recommendation that the student does not attend school for medical reason when accompanied by a health care provider's note, consisting of the name of the health care provider, date and time of appointment, reason for visit, date/s student is excused for, date student can return to school, and whether the student needs to be absent the entire day due to this medical appointment. Up to ten (10) days per year may be excused with a health care provider's excuse,
3. Court appearance (when accompanied by a note from the Circuit Court Clerk),
4. Student shall be excused for remainder of day when ill and the school nurse recommends the student go home. Additional days of absence will need to be accompanied by a health care provider's note or one of the two allowed parent notes/calls,
5. Death or serious illness in the student's immediate family,
6. Co-curricular, college, or other school related trips,
7. Religious holidays and practices (prior approval required by the Principal),
8. One (1) day for attendance at the Kentucky State Fair,
9. Documented military leave,
10. One (1) day prior to departure of parent/guardian called to active military duty,
11. One (1) day upon return of parent/guardian called to active military duty,
12. Visitation for up to ten (10) days with the student's parent, de facto custodian, or person with legal custody who, while on active military duty stationed outside of the country, is granted rest and recuperation leave, or
13. Other valid reasons as determined by the Principal, including trips qualifying as educational enhancements opportunities.

Students shall be granted an excused absence for up to ten (10) school days to pursue an educational enhancement opportunity determined by the Principal to be of significant educational value. This opportunity may include, but not be limited to, participation in an educational foreign exchange program or an intensive instructional, experiential, or performance program in one (1) of the core curriculum subjects of English, science, mathematics, social studies, foreign language, and the arts.

Unless the Principal determines that extenuating circumstances exist, requests for date(s) falling within State or District testing periods shall not be granted.

The Principal's determination may be appealed to the Superintendent/designee whose decision may then be appealed to the Board under its grievance policy and procedures.

Students receiving an excused absence under this section shall have the opportunity to make up schoolwork missed and shall not have their class grades adversely affected for lack of class attendance or class participation due to the excused absence.

UNEXCUSED ABSENCES

Continued on next page

All other absences shall be considered unexcused; and no make-up work shall be allowed for unexcused absences.

MAKE-UP WORK

Students who have an excused absence shall be given the opportunity to make-up missed work and shall receive credit for made-up work. Students shall have the same number of days to make-up work as the number of days missed.

Students shall not be permitted to earn credit for make-up work missed during an unexcused absence.

Students who have been suspended shall not be allowed to make-up daily work. They shall be allowed to make-up major projects and major tests, assignments made before they were suspended, and assignments made during the suspension but not due until after the suspension ends.

STUDENTS 09.123 (CONTINUED)

Absences and Excuses

CONSEQUENCES OF EXCESSIVE ABSENTEEISM

Students with more than three (3) unexcused absences during a semester shall be subject to the following penalties, as determined by school/council policy:

1. Class participation points may be withheld for each day of unexcused absence.
2. High school students shall lose the privilege to drive to school and park on school property.
3. Students may lose the privilege of participating in extracurricular school activities for a period determined by school/council policy.

ATTENDANCE APPEALS

Students who have received unexcused absences or have extenuating circumstances for which they desire special consideration may appeal such to the Principal and/or DPP, asking them to convene an Attendance Appeal Committee. This committee may consist of the Principal/designee, teacher, student, FRYSC staff, and DPP.

INDIVIDUAL SCHOOLS ATTENDANCE REQUIREMENTS

The SBDM and or advisory councils for each school may develop policies and attendance intervention plans to address all absenteeism and specifically truant students three (3) unexcused absences or tardies. These policies and plans shall have specific attendance requirements consistent with the general Board of Education policy. These requirements as well as Board policy will be published in a handbook or written communication to be distributed to each student and sent home to parents/guardians.

REFERENCES:

¹702 KAR 7:125,
KRS 36.396, KRS 38.470, KRS 40.366
KRS 158.070, KRS 158.183, KRS 158.293, KRS 158.294
KRS 159.035, KRS 159.140, KRS 159.150, KRS 159.180
OAG 76-566, OAG 79-68, OAG 79-539, OAG 91-79, OAG 96-28

RELATED POLICIES:

09.111, 09.122, 09.4281
09.126 (re requirements/exceptions for students from military families)

General Provisions

1. Each student, regardless of grade level, may not accumulate more than 6 unexcused absences or tardies during a school year. Upon the sixth (6th) unexcused absence or tardy, the parent or legal guardian will be sent a final notice in accordance with Kentucky truancy laws. If a seventh (7th) unexcused absence or tardy occurs, charges will be filed with the Carlisle County District Court against the parent/guardian and/or student.
2. **When using parent notes/ excuses of the year, a note or call must be presented to be excused.**
3. Under present Kentucky attendance guidelines, early check outs will be counted as tardies or absences depending on the percentage of the day attended. Absences from school such as leaving early or coming in late that result in unexcused tardiness or absences will not be erased each semester.
4. Exemplary/outstanding attendance awards will be awarded to those students with 99% attendance and with no unexcused events. Perfect attendance awards will be awarded only to those students who have been neither absent or tardy for an entire school year.
5. No student shall be dismissed early from school without permission from the principal or their designee. Any student who leaves the school grounds without permission from the principal or designee shall be subject to appropriate disciplinary action. No student shall be dismissed from school without written permission or phone call from a parent or legal guardian. The absences from class will be counted as either excused or unexcused. All students must comply with the sign-out regulation. (Refer to attendance policy for regulation.)
6. Students arriving late must stop at the office, check in (**with parent or guardian at elementary and middle school**), and get an admit slip. Students arriving during a class change must check in before going to class. Failure to sign in may result in disciplinary action. Prior to checking out the student's parent or guardian must contact the appropriate school official. Notes will not be accepted. Requests to leave school should be made prior to the beginning of the regular day. Leaving the school grounds without an authorized checkout will result in disciplinary action.
7. If a student requests to attend an event in one of the other schools on our campus during the school day, a parent or designated guardian must physically check out that student and take them to the other school for that event. **Parent/Guardian must also physically check out students that wish to leave campus for lunch. Parent phone calls will not be accepted to attend such events.**
8. All students who apply for any Educational Enhancement Opportunity attendance credit must comply with KRS 159.035 and seek Principal approval for acceptance.
9. Students participating in extra-curricular activities should be in attendance no less than one-half (1/2) day on the day of the activity. Students who are absent on the day of an extra-curricular activity without a parent note or doctor's excuse will not be allowed to participate in said activity. An unexcused attendance event will be cause for exclusion in any extra-curricular activity.






IV. REGULATIONS FOR PUPILS RIDING SCHOOL BUSES

The Carlisle County Board of Education has elected to provide transportation for pupils who are enrolled in the public schools. Pupils have the privilege of riding a Carlisle County School bus to and from school provided they comply with the directions of the driver and the regulations for pupils riding school buses.






The following regulations have been developed to provide all pupils with the safest possible transportation. It is the responsibility of each pupil to know and follow these regulations to maintain their privilege of riding the school bus.

The Carlisle County Board of Education will be responsible for students when boarding, riding, and unloading from a bus.

AT THE BUS STOP

-  Be on time. Do not expect the bus driver to wait on those who are tardy.
-  Do not run toward or across the street in front of a bus while it is in motion.
-  Always cross the street in front of a bus at a safe distance in front of the bus to be seen by the bus driver. (Minimum of 10-12 feet) Cross only on the driver's signal.
-  Never stand in the road while waiting for the bus. Wait in an orderly line off the highway or street. Wait until the bus stops and then walk to the door and board the bus in an orderly manner. Do not push or shove others.
-  Pupils should board the bus and immediately take a seat without disturbing other passengers.

RIDING THE BUS

-  The driver is in charge of the bus and students are to follow the directions of the driver. The driver may assign students to specific seats.
-  Pupils are to ride their assigned bus.
-  No persons other than those assigned to a bus are allowed on the bus.
-  Report promptly to the driver any damage to the bus. Persons causing damage shall be required to pay the cost of the damage.
-  Pupils are to remain seated while the bus is in motion.

- ☞ Pupils should not engage in any activity which might divert the driver's attention away from safely driving the bus. This activity will be under the discretion of the Transportation Director, Principal or designee.

Such activities include the following:

1. Loud talking, laughing or unnecessary confusion
2. Unnecessary conversation with the driver
3. Extending any part of the body out of the bus

- ☞ Pupils shall not engage in any activity which might damage or cause excessive wear to the bus or other property.

The following activities are prohibited at all times:

1. Improper behavior including: vulgarity, foul language, disobedience, fighting, pushing, shoving, and similar offensive acts.
2. Smoking or use of other tobacco.
3. Possessing knives, guns, or other weapons.
4. Bringing animals or reptiles, dead or alive, on the bus.
5. Throwing articles or objects in or from the bus.
6. Tampering with mechanical equipment, accessories, or controls of the bus.
7. Obstructing the aisle in any manner.
8. Occupying more space in a seat than is required (all items which are brought aboard a bus should be such that they can be held in the student's lap).
9. Littering the bus.
10. Food or drinks, etc.
11. Glass objects or helium balloons.
12. Use of electronic and/or telecommunications devices without approval of transportation director and/or bus driver.

ON THE TRIP HOME

- ☞ Pupils are permitted to leave the bus only at regular designated bus stops. Any change must be with the parent's consent and approved by a school administrator.
- ☞ If a pupil lives on the opposite side of the road from the bus stop, the pupil shall wait until the driver gives the signal to cross the road. The pupils then shall cross in front of the bus to be seen by the driver (minimum of 10-12 feet in front of the bus).

CONSEQUENCES OF BUS MISBEHAVIOR

- First & Second Offense– Discipline referral to be sent home for parent signature or phone contact.
- Third Offense– 3 day suspension from bus privileges.
- Fourth Offense– 5 day suspension from bus privileges.
- Fifth Offense– 10 day suspension from bus privileges.
- Sixth Offense– Riding privileges terminated for the year.
- Minor offenses will be reset when students return from Christmas break.
- *More serious offenses such as fighting or destruction of property will be handled as regular school offenses and result in a bus suspension while that punishment is carried out. These type of offenses (level 3, level 4) will not reset at Christmas.*
- *The Transportation Director, Principal or designee reserves the right to assign consequences or bus suspensions as necessary based on the severity of the offense or to guarantee the safety of the driver and students on board.*

V. DISCIPLINARY ACTIONS, DEFINITIONS, AND EXPLANATION OF... Carlisle County Board Policy 9.432

Detention

PRINCIPAL TO ESTABLISH

The Principal or his designee may establish a detention hall as an alternative disciplinary method.

NOTICE TO PARENTS

A pupil's parent/guardian shall be notified prior to the detention so that transportation may be arranged by the parent.¹

DETENTION: Detention is extra time spent before or after school when engaging in a constructive activity.

1. A detention period is designed as an intermediate consequence to a violation of the Code of Conduct. Detention may be assigned by teachers or by an administrator.
2. Policy for applying detention is listed in numbers 1-9.
3. The Detention Policy includes, but is not restricted to, the following provisions:
 - A. Detention may be assigned before school, during lunch, or after school.
 - B. Students should be engaged in a constructive learning activity while serving detention time.
 - C. Students are responsible for bringing necessary supplies to Detention.

- D. Students' activities are restricted to those of a constructive learning nature, (socializing, sleeping, and talking to other students are not allowed).
- E. Students shall remain in the detention room while serving Detention.
- F. Students may not have possession of electronic devices during the detention period. The supervisor may require all devices to be checked at the desk prior to the beginning of the detention period and returned to the student upon completion of the period.
- G. Students are not to have food or drinks in the detention room.
- H. Students must be in their assigned seats at the initiation of the detention period.
- I. A specific supervisor, location, and hours of operation shall be promulgated at each school level.
4. Detention may be used for non-disciplinary reasons such as Response to Intervention strategies and to make-up tests or take retakes.
 5. Violation of the Detention Policy shall be a Level II or III offense in the Code of Conduct. If the violation is for missing detention, the detention will still have to be served in addition to the violation punishment.
 6. Records shall be kept of all detention time served.
 7. Detention shall be served as soon as possible after its determination as the proper consequence.
 8. Students shall be notified of the specific violation of which they are charged and the proper modification of their behavior that would keep them from having to serve more detention time.
 9. Normal due process procedures shall be followed.
 10. The school is not responsible for transportation following afternoon detention or before morning detention.

EXTENSION: Extra time served before and after school on the same day.

* Same rules apply as with detention.

Saturday School: A 4-hour detention period served on an assigned Saturday.

* Same rules apply as with detention.

ALTERNATIVE LEARNING PROGRAM

Carlisle County Board Policy 09.4341

The Alternative Learning Program is to be the first line of use in lieu out-of-school suspension when the ALP room can be staffed with a supervisor. Assignment to ALP will be for a given number of days with the student expected to earn credit for each day assigned. Points are earned in ALP for: attendance, work, respect for self and others, and following directions. Failure to earn the necessary points will result in the student being assigned additional time in ALP.

The ALP may also be used with principal guidance for non-disciplinary reasons. Examples might be for supervision of students needing a space to do make-up work or tests, retake tests, RTI interventions, or individualized assistance from ALP personnel.

A student assigned to the Alternative Learning Program will not be allowed to participate in extracurricular or co-curricular activities until the next day after the assignment is completed.

ALP Regulations

1. Consequences for ALP Violations are as follows:
 - a. Short Term Suspension– 3 Days
 - b. Long Term Suspension– 10 Days or file charges with the Court Designated Worker/County Attorney for the student and/or parent to appear in Carlisle County District Court.
 - c. Recommendation to the BOE for board hearing regarding expulsion of the student.
2. Any student assigned to ALP is not allowed to participate or to be present at any school related activities, such as extracurricular, co-curricular, and community/school activities on or off school grounds including prom/graduation/graduation related activities

Extended Stay ALP Rules

Extended stay ALP will be a total of twenty-five (25) days.

- Students may not drive to school or have their vehicle on school property while placed in the ALP. Students placed in the ALP must ride the bus or have a parent/parent designee to transport them to and from school.
- If a parent/parent designee chooses to transport a student to the ALP, they must be picked up and dropped off at the door leading directly into the ALP behind the high school.
- Enter and leave only through the outside door leading directly into the ALP classroom.
- The students will be dismissed and escorted to his/her means of transportation by the ALP staff.
- Any student assigned to ALP is not allowed to participate or to be present at any school related activities, such as extracurricular, co-curricular, and community/school activities on or off school grounds including prom/graduation/graduation related activities

Suspension

Carlisle County Board Policy 09.434

WHO MAY SUSPEND

In accordance with [KRS 158.150](#), the Principal or assistant Principal may suspend a pupil up to a maximum of five (5) days per incident.

The Superintendent may suspend a pupil up to a maximum of ten (10) days per incident.

LENGTH OF SUSPENSION

A pupil may not be suspended for more than a total of ten (10) days per incident.

Suspension of primary school students shall be considered only in exceptional cases where there are safety issues for the child or others, as determined by the Superintendent/designee.

PRIOR DUE PROCESS REQUIRED

A pupil shall not be suspended until due process procedures have been provided as described in [KRS 158.150](#) (09.431)¹, unless immediate suspension is essential to protect persons or property or to avoid disruption of the educational process. If the Superintendent lengthens the period of suspension imposed by the Principal, additional due process shall be provided.

IMMINENT DANGER

In such cases, due process shall follow the suspension as soon as practicable, but no later than three (3) school days after the suspension.

WRITTEN REPORT REQUIRED

The Principal or assistant Principal shall report any suspension in writing¹ immediately to the Superintendent and to the parent of the pupil being suspended. The written report shall include the reason for suspension, the length of time of the suspension, and the conditions for reinstatement.

STUDENTS WITH DISABILITIES

In cases which involve students with disabilities, the procedures mandated by federal and state law for students with disabilities shall be followed.²

Expulsion

Carlisle County Board Policy 09.435

BOARD MAY EXPEL

The Board may expel any pupil from the regular school setting for misconduct as defined by law. Provision of educational services will be required unless the Board determines, on the record and supported by clear and convincing evidence, that the expelled student posed a threat to the safety of other students or school staff and could not be placed in a state-funded agency program.¹

Behavior that may be determined to pose a threat shall include, but not be limited to, the physical assault, battery, or abuse of others; the threat of physical force; being under the influence of drugs or alcohol; the use, possession, sale, or transfer of drug or alcohol; the carrying, possessing, or transfer of weapons or dangerous instruments; and any other behavior that may endanger the safety of others.

The Superintendent shall present to the Board for its approval options for providing educational services to expelled students.

HEARING AND RECORDS REQUIRED

Action to expel a pupil shall not be taken until the parent of the pupil has had an opportunity for a hearing before the Board.¹ The special education and disciplinary records of IDEA eligible students shall be sent to the Board for review before the decision is made to expel.³

BOARD DECISION FINAL

The Board's decision shall be final.¹

STUDENTS WITH DISABILITIES

In cases which involve students with disabilities, procedures mandated by federal and state law for students with disabilities shall be followed. (Students with disabilities who are eligible for services under federal law may be expelled for behavior unrelated to their disabilities, as long as legally required procedural safeguards are followed. Educational services must continue for IDEA eligible students who are expelled.)^{1&3}

TRANSFER OF RECORDS

Records transferred to another school must reflect the charges and final action of an expulsion hearing if the student was expelled for homicide, assault, or an offense in violation of state law or school regulations governing weapons, alcohol or drugs. Records of a student facing an expulsion hearing on charges described above shall not be transferred until the expulsion hearing process is completed.²

508.078 Terroristic threatening in the second degree.

(1) A person is guilty of terroristic threatening in the second degree when, other than as provided in KRS 508.075, he or she intentionally:

- (a) With respect to any scheduled, publicly advertised event open to the public, any place of worship, or any school function, threatens to commit any act likely to result in death or serious physical injury to any person at a scheduled, publicly advertised event open to the public, any person at a place of worship, or any student group, teacher, volunteer worker, or employee of a public or private elementary or secondary school, vocational school, or institution of postsecondary education, or to any other person reasonably expected to lawfully be on school property or at a school-sanctioned activity, if the threat is related to their employment by a school, or work or attendance at school, or a school function. A threat directed at a person or persons at a scheduled, publicly advertised event open to the public, place of worship, or school does not need to identify a specific person or persons or school in order for a violation of this section to occur;
- (b) Makes false statements by any means, including by electronic communication, indicating that an act likely to result in death or serious physical injury is occurring or will occur for the purpose of: 1. 2. 3.
- (c) Causing evacuation of a school building, school property, or school sanctioned activity; Causing cancellation of school classes or school-sanctioned activity; or Creating fear of death or serious physical injury among students, parents, or school personnel; Makes false statements that he or she has placed a weapon of mass destruction at any location other than one specified in KRS 508.075; or
- (d) Without lawful authority places a counterfeit weapon of mass destruction at any location other than one specified in KRS 508.075.

(2) A counterfeit weapon of mass destruction is placed with lawful authority if it is placed as part of an official training exercise by a public servant, as defined in KRS 522.010.

(3) A person is not guilty of commission of an offense under this section if he or she, innocently and believing the information to be true, communicates a threat made by another person to school personnel, a peace officer, a law enforcement agency, a public agency involved in emergency response, or a public safety answering point and identifies the person from whom the threat was communicated, if known.

(4) Except as provided in subsection

(5) of this section, terroristic threatening in the second degree is a Class D felony. (5) Terroristic threatening in the second degree is a Class C felony when, in addition to violating subsection (1) of this section, the person intentionally engages in substantial conduct required to prepare for or carry out the threatened act, including but not limited to gathering weapons, ammunition, body armor, vehicles, or materials required to manufacture a weapon of mass destruction.

Effective: February 21, 2020 History: Amended 2020 Ky. Acts ch. 5, sec. 12, effective February 21, 2020. -- Amended 2019 Ky. Acts ch. 5, sec. 20, effective March 11, 2019.; and ch. 96, sec. 1, effective June 27, 2019. -- Amended 2019 Ky. Acts ch. 96, sec. 1, effective June 27, 2019 -- Created 2001 Ky. Acts ch. 113, sec. 2, effective June 21, 2001.

532.060 Sentence of imprisonment for felony -- Postincarceration supervision.

(1) A sentence of imprisonment for a felony shall be an indeterminate sentence, the maximum of which shall be fixed within the limits provided by subsection (2), and subject to modification by the trial judge pursuant to KRS 532.070.

(2) Unless otherwise provided by law, the authorized maximum terms of imprisonment for felonies are: (a) For a Class A felony, not less than twenty (20) years nor more than fifty (50) years, or life imprisonment; (b) For a Class B felony, not less than ten (10) years nor more than twenty (20) years; (c) For a Class C felony, not less than five (5) years nor more than ten (10) years; and (d) For a Class D felony, not less than one (1) year nor more than five (5) years.

(3) For any felony specified in KRS Chapter 510, KRS 530.020, 530.064(1)(a), or 531.310, the sentence shall include an additional five (5) year period of postincarceration supervision which shall be added to the maximum sentence rendered for the offense. During this period of postincarceration supervision, if a defendant violates the provisions of postincarceration supervision, the defendant may be reincarcerated for: (a) The remaining period of his initial sentence, if any is remaining; and (b) The entire period of postincarceration supervision, or if the initial sentence has been served, for the remaining period of postincarceration supervision.

(4) In addition to the penalties provided in this section, for any person subject to a period of postincarceration supervision pursuant to KRS 532.400 his or her sentence shall include an additional one (1) year period of postincarceration supervision following release from incarceration upon expiration of sentence if the offender is not otherwise subject to another form of postincarceration supervision. During this period of postincarceration supervision, if an offender violates the provisions of supervision, the offender may be reincarcerated for the remaining period of his or her postincarceration supervision.

(5) The actual time of release within the maximum established by subsection (1), or as modified pursuant to KRS 532.070, shall be determined under procedures established elsewhere by law.

Effective: June 8, 2011

History: Amended 2011 Ky. Acts ch. 2, sec. 38, effective June 8, 2011. -- Amended 2006 Ky. Acts ch. 182, sec. 65, effective July 12, 2006. -- Amended 1998 Ky. Acts ch. 606, sec. 70, effective July 15, 1998. -- Created 1974 Ky. Acts ch. 406, sec. 278, effective January 1, 1975.

534.030 Fines for felonies.

(1) Except as otherwise provided for an offense defined outside this code, a person who has been convicted of any felony shall, in addition to any other punishment imposed upon him, be sentenced to pay a fine in an amount not less than one thousand dollars (\$1,000) and not greater than ten thousand dollars (\$10,000) or double his gain from commission of the offense, whichever is the greater.

(2) In determining the amount and method of paying a fine for commission of a felony, the court shall consider, among others, the following factors: (a) The defendant's ability to pay the amount of the fine; (b) The hardship likely to be imposed on the defendant's dependents by the amount of the fine and the time and method of paying it; (c) The impact the amount of the fine will have on the defendant's ability to make reparation or restitution to the victim; and (d) The amount of the defendant's gain, if any, derived from the commission of the offense.

(3) When a defendant is convicted of two (2) or more felonies committed through a single act and is sentenced to fines pursuant to subsection (1), the aggregate amount of the fines shall not exceed ten thousand dollars (\$10,000) or double the amount of the defendant's gain from commission of the offenses, whichever is the greater.

(4) Fines required by this section shall not be imposed upon any person determined by the court to be indigent pursuant to KRS Chapter 31.

(5) This section shall not apply to a corporation.

Effective: July 15, 1994 History: Amended 1994 Ky. Acts ch. 403, sec. 1, effective July 15, 1994. -- Amended 1990 Ky. Acts ch. 497, sec. 6, effective July 13, 1990. -- Amended 1978 Ky. Acts ch. 101, sec. 7, effective June 17, 1978. -- Created 1974 Ky. Acts ch. 406, sec. 292, effective January 1, 1975.

Due Process

Carlisle County Board Policy 09.431

RIGHT TO DUE PROCESS

Before being punished at the school level with suspension for violation of school regulations, a pupil shall have the right of the following due process procedures.¹

The pupil shall be given oral or written notice of the charge(s) against him.

If the pupil denies the charge(s), he shall be given an explanation of the evidence against him.

The pupil shall be given an opportunity to present his own version of the facts concerning the charge(s).

STUDENTS WITH DISABILITIES

In cases which involve students with disabilities, procedures mandated by federal and state law shall be followed.²

VI. GRADING AND MISCONDUCT

No student's grades will be lowered based on misconduct. Grades will be arrived at solely based on scores earned by the student with the exception of academic dishonesty.

XIII. SPECIAL EDUCATION DISCIPLINE

The behavior of exceptional (special education) students and students who have been referred for evaluation for possible special education placement and/or related services should be considered during the initial Admissions and Release Committee (ARC) meetings. Behavioral interventions, treatment, and consequences should become a part of the Individual Education Plan for that student. Should these interventions prove unsuccessful, as evidenced by misconduct of the student, the issue should be brought to the appropriate ARC to make changes in the student's program, which might result in more appropriate interventions.

In deciding *Kaeline V. Grubbs*, (June 9, 1982), the Sixth Circuit Court of Appeals has outlined general standards governing the suspension and expulsion of students with disabilities in Kentucky, Ohio, and Michigan.

1. A child with disabilities may be suspended temporarily without the special education change of placement procedures. (KRS 158.150 and OAG 78-637 outlines due process requirements which must be followed in suspension of all children.)
2. A child with disabilities may be expelled as long as appropriate. Admission and Release Committee procedures are followed with a committee determination that the child's disruptive behavior was not a result of the disability condition.
3. A child with disabilities may not be expelled if the committee determines that the child's disruptive behavior was a result of the disability condition.
4. Even if the child is expelled through the appropriate procedures, there must not be a complete cessation of education services. Therefore, if a child with disabilities is expelled, alternative services such as homebound instruction must be provided.
5. A child with disabilities may be placed in the alternative school without the special education change of placement procedures. The alternative school is considered an extension of the child's school, not a change in placement.

VIII. STUDENT DRIVING

Under the provisions prescribed by the high school principal, high school students may be permitted to drive motor vehicles onto school grounds. Vehicles shall be parked in designated areas on the school campus and are not to be moved or visited during the school day unless permission is given by the Principal or the Principal's designee.

Under the authority set forth by Board Policy 09.223, Motor Vehicle Use, the following guidelines and consequences are set forth for student drivers in an effort to keep all students and staff safe on the school campus.

*** Moving motor vehicle on campus without permission or at unauthorized time.**

Students are not allowed to move motor vehicle on campus without permission of the Principal/designee. Students are not allowed at the end of the school day to move motor vehicles from the student parking area to the rear of the high school until all buses and student pickup vehicles have exited the campus. If authorized student vehicles are in the rear of the high school when buses park for afternoon loading, the student vehicles may not exit the area until all buses have exited the campus. Failure to follow these regulations will lead to the following consequences:

Consequences-Loss of driving privileges

1st offense-seven days

2nd offense-thirty days

3rd offence-remainder of school year

*** Carrying passengers in an unsafe manner on any vehicle or in the back of a pickup**

No student may be carried on any vehicle or in the back of a pickup. Failure to follow these regulations will lead to the following consequences:

Consequences-Loss of driving privileges

1st offense-30 days

2nd offense-120 days

3rd offense-permanent

***Reckless driving on campus**

Students may not operate vehicles in a reckless manner on campus. Students may not operate vehicles in a loading or unloading zone. Students may not move vehicles when buses are in place for loading or unloading or are loading or unloading.

Students may not use excessive speed. Students must obey any instructions given by a school employee while operating motor vehicles. Failure to follow these regulations will lead to the following consequences.

Consequences-Loss of driving privileges and police notification.

1st offense-120 days and police notification

2nd offense-permanent and police notification

*** Drug/Alcohol Violations**

Possession of drugs or alcohol in a vehicle will subject the student to the drug/alcohol provision of the Carlisle County Public Schools Code of Behavior. Driving privileges will be lost for the duration of any suspension or assignment in the Alternative Program. Open drink containers are subject to inspection and discouraged from being brought on campus.

*****DRIVER'S LICENSE REVOCATION*****

Students who are sixteen (16) or seventeen (17) years old who become academically deficient or deficient in attendance shall be reported to the Transportation Cabinet for driver's license, permit, or driving privilege revocation.

***Academic and Attendance Deficiencies**– Academic and attendance deficiencies for students age (16) or seventeen (17) enrolled in regular, alternative, part-time, and special education programs shall be defined as follows:

1. They shall be deemed academically deficient if they have not received passing grades in at least our (4) courses or the equivalent of four (4), taken in the preceding semester. Currently Carlisle County High School utilizes a seven (7) period day, for a student to then be compliant he/she must pass at least five (5) of the seven (7) classes in the current semester.
2. They shall be deemed deficient in attendance when they drop out of school or accumulate nine (9) unexcused absences in a class/classes for the preceding semester. Suspensions shall be considered unexcused absences.

***Reinstatement of Driving Privilege**-Students whose driving permits are revoked, but later meet the statutory standards for reinstatement, must then apply to the Director of Pupil Personnel to have their standing confirmed. The District shall make the required report to the appropriate agency.

IX. Search and Seizure
Carlisle County Board Policy 09.436

REASONABLE SUSPICION

No pupil's outer clothing, pockets, or his or her personal effects (e.g., handbags, backpacks, etc.) shall be searched by authorized school personnel unless there are reasonable grounds to believe the search will reveal evidence that the pupil has violated or is violating either a school rule or the law.¹ Search of a pupil's person shall be conducted only with the express authority of the Principal /designee.

AUTHORIZED PERSONNEL

Searches of a pupil's person or his or her personal effects shall only be conducted by a certified person directly responsible for the conduct of the pupil or the Principal/designee of the school which the student attends. However, when an immediate threat to the health or safety of others occurs off site with no certified employee reasonably available, a non-certified person (i.e., bus driver or coach/sponsor) that is responsible for the students is authorized to conduct the search of a student or his/her personal effects. Examples of immediate threats would include reasonable suspicion of the presence of illegal drugs or a weapon.

WITNESS/PERSONAL SEARCHES

When a pat-down search of pupil's person is conducted, the person conducting the search shall be the same sex as the pupil; and a witness of the same sex as the pupil shall be present during the search. In addition, no search of a pupil shall be conducted in the presence of other students.

These restrictions shall not apply to situations involving an imminent threat to students or staff where immediate action is required to prevent harm to health and safety.

STRIP SEARCHES

No strip searches of students shall be permitted.

FAILURE TO COOPERATE

Students who fail to cooperate with school authorities when requested to shall be subject to other disciplinary action.

REGULAR INSPECTION

School property, such as lockers, desks, and network systems, technology resources and accounts owned or supplied by the District are jointly held by the school and the pupil. School authorities have the right to conduct general inspection of all such property and resources on a regular basis. During these inspections, items which are school property, such as overdue library books, may be collected. Students should not expect privacy for items and information left in such locations. A single desk, locker or a technology resource/account may be searched if reasonable grounds exist to believe that evidence of a violation of the law or a school rule is contained therein.

ILLEGAL ITEMS

Illegal items (e.g., weapons, drugs, etc.) or other possessions reasonably determined by proper school authorities to be a threat to the pupil's safety or to others' safety and security may be seized by school officials.

OTHER DISRUPTIVE ITEMS

Items which may be used to disrupt or interfere with the educational process may be temporarily removed from the pupil's possession by a staff member. Such items may be returned to the pupil by the staff member or through the Principal's office.

DISPOSITION OF ITEMS

All items which have been seized shall be turned over to the proper authorities or returned to the true owner.

USE OF TRAINED DOGS

Subject to the following conditions, the Principal may authorize the use of trained dogs to locate contraband (prohibited items) on school grounds:

1. The dogs shall be certified as never having been trained as attack dogs.
2. The Principal or the Principal's designee shall be present.
3. Searches involving dogs shall be conducted only when students are in classrooms or other designated safe area; no student shall be in the vicinity of the site being searched.
4. All dogs shall be on a leash and will not be allowed to come in close proximity to any student.

X. TELECOMMUNICATION DEVICES

Carlisle County Board Policy 09.4261

POSSESSION AND USE

While on school property or while attending school-sponsored or school-related activities, whether on or off school property, students shall be permitted to possess and use personal telecommunications devices as defined by law¹ and other related electronic devices, provided they observe the following conditions:

1. Pagers and cell phones shall not be visible during regular school hours.
2. Devices shall not be used in a manner that disrupts the educational process, including, but not limited to, use that:
 - A. Poses a threat to academic integrity, such as cheating,
 - B. Violates confidentiality or privacy rights of another individual,
 - C. Is profane, indecent, or obscene,
 - D. Constitutes or promotes illegal activity or activity in violation of school rules, or
 - E. Constitutes or promotes sending, sharing, or possessing sexually explicit messages, photographs, or images using any electronic device.

These restrictions shall not be interpreted to prohibit material protected under the state or federal constitutions where such material does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

Unless an emergency situation exists that involves imminent physical danger, or a certified employee authorizes the student to do otherwise, devices shall be turned on and operated only after the regular school day.

When students violate prohibitions of this policy, they shall be subject to disciplinary action, including losing the privilege of bringing the device onto school property and being reported to their parent/guardian. A violation also may result in a report being made to law enforcement. In addition, an administrator may confiscate the device, which shall only be returned to the student's parent/guardian.

3. Students are responsible for keeping up with devices they bring to school. The District shall not be responsible for loss, theft, or destruction of devices brought onto school property.
4. Students shall comply with any additional rules developed by the school concerning appropriate use of telecommunication or other electronic devices.
5. Students shall not utilize a telecommunication or similar electronic device in a manner that would violate the District's Acceptable Use policy or procedures or its Code of Acceptable Behavior and Discipline.

SBDM Electronic Device Procedures

* Each school's SBDM Council adopted procedures that contain most of these elements. Slight differences may exist regarding the acceptable locations for use in each setting due to age appropriateness. These locations will be discussed with your child as part of the review of this Behavior Code during the first days of school.

The SBDM Council of each school would like for the students to keep their cell phones in their lockers/cubbies during the school day. They can have access to them in the morning while in the commons, during lunch, and while passing between classes at their lockers. The rationale for keeping cell phones in student lockers is that the staff believes it will have the following affects:

- Increase classroom engagement
- Prevent unnecessary classroom distractions
- Prevent the potential environment to cheat on assignments and tests
- Increase student achievement
- Decrease student cyberbullying
- Increase student safety and privacy

There is also to be discontinued use of headphone and Bluetooth earbuds during classroom instruction time as well. Use of this technology prevents the student from giving the teacher or administrator their undivided attention. Laptops are allowed in class at the teacher's discretion.

****Consequences for violations can be found in the infraction charts based on grade level***

XI. DRESS CODE

All Carlisle County students shall observe modesty, appropriateness, and neatness in clothing and personal appearance and at all times shall conform to the standards of dress and appearance accepted in Carlisle County. A student shall be deemed inappropriately dressed if he/she is a disturbing or disruptive influence in the classroom or school because of mode of dress or personal appearance. Students are reminded that while some garments may be suitable for some occasions, they may not be decent for school attire.

However, the administration has the discretion to make decisions regarding appropriate dress. This policy applies to visible appearance of all students during academic school hours, except for physical education classes. Other exceptions may be made for medical purposes, religious restrictions, and special performances such as interviews, plays, oral reports, etc.

Logos, Pictures, and Writings

- a. Students may wear tops promoting academics, sports, and school clubs. Brand logos may be worn.
- b. No apparel or accessory will contain logos, pictures, or writings that promote alcohol, drugs, tobacco, violence, or illegal behavior.
- c. Apparel or accessories which depict vulgar, obscene, sexual, racial, religious harassment, derogatory language, illustrate name or sign names or graffiti will not be permitted.

Apparel

- a. All clothing must be appropriately sized and fit neatly. No tight-fitting or sagging garments.
- b. No spaghetti-strap tops, halter-tops, racer-back tops, or tops that expose cleavage on females or the chest of males. Tank-tops must have 2-inch straps.
- c. All tops must always cover a student's midriff and must be able to be tucked in. Tops should be worn so that no part of the stomach or back show if the arms are raised.
- d. No tops or blouses made of see-through material.
- e. Shorts must have an inseam of at least 5-inches.
- f. Dresses, skirts, skorts must be no shorter than 3-inches above the knee.
- g. No holes or tears in apparel above acceptable short length.
- h. No garments may be worn inside out.
- i. Proper undergarments must be worn but not visible.
- j. No long, large, or oversized coats are to be worn within the school buildings.
- k. No headwear of any kind allowed inside buildings unless special permission granted by school administrator.
- l. Pajamas may not be worn unless there is a special occasion that specifically permits the wearing of pajamas
- m. Any clothing or accessory that could be used as a weapon will be at the discretion of the principal for removal. Examples include but are not limited to spikes, chains, metal attachments, etc...

Footwear

- a. Students must wear standard public footwear.

- b. Footwear will not contain attachments (taps, blades, rollers, etc.)

Dress Code Grades K-3

A more liberal stance can be taken with grades K-3 due to their high degree of activity and lack of physical maturity. However, a child's physical maturity rather than grade level will determine appropriate dress for this age group. No indecent garment or accessory with suggestive logo or outward or underlying reference to sex, drugs, alcohol, violence, or vulgarity of any kind shall be worn. Special care should be given to the length and tightness of shorts and tops.

XII. MEDICATION

Carlisle County Board Policy 09.2241

The school for the purpose of administering to pupils shall NOT furnish internal medicine, which includes Tylenol. Antiseptic and appropriate other emergency medications shall be maintained in the first-aid kit.

Pupils may take medicine that is brought from home with a written parental request according to the following guidelines:

1. The parents of the students must deliver the medication to the school in person. The medication must be in the original container bearing the pharmacy label, which includes the direction from the physician, the physician's name, the name of the medication, the strength of the medication, the date, and the student's name.
2. The parent must sign an authorization form for administering of medication by school personnel that is to be obtained from the principal. The parent must sign a release of information consent to the prescribing physician for release of information to school officials.
3. The parent is encouraged to bring limited amounts of medication to school and to schedule times of administration so that minimum number of doses will be given during the school day. Parents should ask the pharmacist for a small bottle with the pharmacy label attached to accommodate medicine to be brought to school if the student is to receive the medicine at home as well as school.
4. A member of school staff in the presence of the parent will count all medications.
5. All medications shall be kept in a secure location.
6. Prescribed inhalers, such as used by asthmatics, shall be kept in the school's office so that students can be monitored whenever using the inhaler and documentation made. The parent must bring the inhalers to school with the pharmacy labels on them just as all other prescribed medicine.
7. Each school will make accommodations to assist any diabetic student in checking his/her blood sugar and the administration of any insulin. All insulin must have pharmacy label attached.
8. School personnel will not dispense aspirin to students due to possible link with Reye's Syndrome.
9. If an Emergency Kit, such as Epi-Pen, is to be kept at school, it must have the pharmacy label on it. In such cases, the school has a legal form to be filled out signed by the parent. Designated school personnel will be instructed in how to give emergency medications as well.
10. All over-the-counter medications must have the student's name on it and be brought to the school by the parent. The parent must fill out a school form with instructions, etc.

Students will **NOT** be allowed to carry medications prescribed by a physician on or with them unless their physician cites a pressing need to do so and provides written documentation to the school. School personnel will dispense all other medications.

Self-Administration

A student may be permitted to carry medication that had been prescribed ordered by a health care practitioner to stay on or with the pupil due to pressing medical need.

Provided the parent/guardian and physician files the written statement/authorization each year as requires by law, a student under treatment for asthma shall be permitted to self-administer medication.²

Students shall not share any prescription of over-the-counter medication with another student. Each year, the District shall notify students in writing of this prohibition and that violations shall result in appropriate disciplinary actions, including but not limited to suspension or expulsion.

All school personnel responsible for dispensing medication shall receive appropriate training. Personnel such as registered nurses, physicians, pharmacists, and dentists can provide training. This training is completed annually. Guidelines for medication are contained in Section 9 of the Board Policy Manual.

XIII. HARASSMENT/DISCRIMINATION

Carlisle County Board Policy 09.42811

DEFINITION

Harassment/Discrimination is behavior based on race, color, national origin, age, religion, sex, or disability that is sufficiently severe, pervasive, or objectively offensive that it adversely affects a student's education or creates a hostile or abusive educational environment.

PROHIBITION

Harassment/Discrimination is prohibited at all times on school property and off school grounds during school-sponsored activities. This prohibition also applies to visitors to the school who may come into contact with employees and students. (Acts of harassment/discrimination based on sex may be committed by persons of the same or opposite sex.)

District staff shall provide for a prompt and equitable resolution of complaints concerning harassment/discrimination.

DISCIPLINARY ACTION

Students who engage in harassment/discrimination of any employee or another student on the basis of any of the areas mentioned above shall be subject to disciplinary action, including but not limited to suspension and expulsion.

GUIDELINES

Students who believe they or any other student, employee, or visitor is being or has been subjected to harassment/discrimination shall, as soon as reasonably practicable, report it. In each school building, the Principal is the person responsible for receiving reports of harassment/discrimination at the building level. Otherwise, reports of harassment/discrimination may be made to the Superintendent. Additionally, if sexual discrimination or harassment is being alleged, reports may be made directly to the District Title IX

Coordinator. Complaints of harassment/discrimination, whether verbal or written, shall lead to a documented investigation and a written report. Without a report being made to the

Employees who believe prohibited behavior is occurring or has occurred shall notify the victim's Principal, who shall immediately forward the information to the Superintendent.

The Superintendent shall provide for the following:

1. Investigation of allegations of harassment/discrimination to commence as soon as circumstances allow, but not later than three (3) school days of receipt of the original complaint, regardless of the manner in which the complaint is communicated to a District administrator. A written report of all findings of the investigation shall be completed within thirty (30) calendar days, unless additional time is necessary due to the matter being investigated by a law enforcement or governmental agency. The Superintendent/designee may take interim measures to protect complainants during the investigation.
2. A process to identify and implement, within five (5) school days of the submission of the written investigative report, methods to correct and prevent reoccurrence of the harassment/discrimination. If corrective action is not required, an explanation shall be included in the report.
3. A process to be developed and implemented to communicate requirements of this policy to all students, which may include, but not be limited to, the following:
 - Written notice provided in publications such as handbooks, codes, and/or pamphlets; and /or
 - Such other measures as determined by the Superintendent/designee.
4. Age-appropriate training during the first month of school to include an explanation of prohibited behavior and the necessity for prompt reporting of alleged harassment/discrimination.

When sexual harassment is alleged, the District's Title IX Coordinator, as designated in the student handbook/code, shall be notified.

NOTIFICATIONS

Within twenty-four (24) hours of receiving a serious allegation of harassment/discrimination, District personnel shall attempt to notify parents of both student victims and students who have been accused of harassment/discrimination.

In circumstances also involving suspected child abuse, additional notification shall be required by law. (See Policy 09.227.)

In applicable cases, employees must report harassment/discrimination to appropriate law enforcement authorities in accordance with law.¹

PROHIBITED CONDUCT

Depending on the circumstances and facts of the situation, and within the definition of harassment/discrimination contained in this policy, examples of conduct and /or actions that could be considered a violation of this policy include, but are not limited to:

1. Any nicknames, slurs, stories, jokes, written materials, or pictures that are lewd, vulgar or profane and related to any of the protected categories listed in the definition of harassment/discrimination contained in this policy;
2. Verbal and written racial epithets, slurs, or any harassing, intimidating, abusive, degrading, and threatening or other negative behavior based on race or ethnicity by students and staff.
3. Unwanted touching, sexual advances requests for sexual favors, and spreading sexual rumors;
4. Instances involving sexual violence;
5. Causing a student to believe that he or she must submit to unwelcome sexual conduct in order to participate in a school program or activity or that an educational decision will be based on whether or not the student submits to unwelcome sexual conduct;
6. Implied or overt threats of physical violence or acts of aggression or assault based on any of the protected categories;
7. Seeking to involve students with disabilities in antisocial, dangerous, or criminal activity where the students, because of disability are unable to comprehend fully or consent to the activity; and
8. Destroying or damaging an individual's property based on any of the protected categories.

All of the above constitutes a violation of the student code of conduct.

CONFIDENTIALITY

District employees involved in the investigation of complaints shall respect, as much as possible, the privacy and anonymity of both victims and persons accused of violations.

APPEAL

Upon the completion of the investigation and correction of the conditions leading to the harassment/discrimination, any party may appeal in writing any part of the findings and corrective actions to the Superintendent.

If a supervisor is an alleged party in the harassment/discrimination complaint, procedures shall also provide for addressing the complaint to a higher level or authority.

Failure by employees to report, notify, and /or initiate an investigation of alleged harassment/discrimination as required by this policy, or to take corrective action shall be cause for disciplinary action.

RETALIATION PROHIBITED

No one shall retaliate against an employee or student because s/he submits a grievance, assists or participates in an investigation, proceeding, or hearing regarding the charge of harassment/discrimination of an individual or because s/he has opposed language or conduct that violates this policy.

Upon the resolution of allegations, the Superintendent shall take steps to protect employees and students against retaliation.

FALSE COMPLAINTS

Deliberately false or malicious complaints of harassment/discrimination may result in disciplinary actions taken against the complainant.

OTHER CLAIMS

When a complaint is received that does not appear to be covered by this policy, administrators shall review other policies that may govern the allegations.

CONTACTS

If any student or adult has questions or wishes to report inappropriate behavior, please contact the Principal.

Michael Cole, High School Principal (270) 628-3800 ext. 4500

TBD, Middle School Principal (270) 628-3800 ext. 2500

Chris Gossum, Elementary Principal (270) 628-3800 ext. 6500

TRAUMA INFORMED CARE

The Carlisle County Board of Education is dedicated to meeting the needs of all students including those that have experiences trauma that may impact their interaction with the educational or social environment. Trauma informed care training is ongoing with staff and teams have been developed at each school to address the concerns and needs of our students. A trauma informed care plan has been approved by the Carlisle County Board of Education that address the criteria set forth by the School Safety and Resiliency Act. We will continue to implement strategies in each of our schools that will promote positive behaviors and we will continue to seek training from stakeholders and outside agencies to ensure the best possible experience for all students.

Bullying/Hazing

Carlisle County Board Policy 09.422

In order to effectively participate in the democratic process as adults, students must learn to respect the rights of others and to interact with them in a civil manner. Therefore, students are required to speak and behave in a civil manner toward students, staff, and visitors to the schools.

ACTIONS NOT TOLERATED

The use of lewd, profane, or vulgar language is prohibited. In addition, students shall not engage in behaviors such as hazing, bullying, menacing, taunting, intimidating, verbal or physical abuse of others, or other threatening behavior.¹ This policy extends to any/all student language or behavior including, but not limited to, the use of electronic or online methods. Such behavior is disruptive of the educational process and interferes with the ability of other students to take advantage of the educational opportunities offered.

These provisions shall not be interpreted to prohibit civil exchange of opinions or debate protected under the state or federal constitutions where the opinion expressed does not otherwise materially or substantially disrupt the education process or intrude upon the rights of others.

Students who violate this policy shall be subject to appropriate disciplinary action.

BULLYING DEFINED

Bullying means any unwanted verbal, physical, or social behavior among students that involves a real or perceived power imbalance and is repeated or has the potential to be repeated:

- 1. That occurs on school premises, on school-sponsored transportation, or at a school-sponsored event: or**
- 2. That disrupts the education process.**

This definition shall not be interpreted to prohibit civil exchange of opinions or debate, or cultural practices protected under the state or federal Constitution where the opinion expressed does not otherwise materially or substantially disrupt the education process.

REPORTS

As provided in the District Code of Acceptable Behavior and Discipline, students that believe they are victims of bullying/hazing shall be provided with a process to enable them to report such incidents to District personnel for appropriate action.

Employees are expected to take reasonable and prudent action in situations involving student welfare and safety, including following District policy requirements for intervening and reporting to the Principal or to their immediate supervisor those situations that threaten, harass, or endanger the safety of students, other staff members, or visitors to the school or District. Such instances shall include, but are not limited to, bullying, or hazing of students and harassment/discrimination of staff, students or visitors by any party.

Students who believe they have been a victim of bullying or who have observed other students being bullied shall, as soon as reasonably practicable, report it.

The District Code shall specify to whom reports of alleged instances of bullying and hazing shall be made. In serious instances of peer-to-peer bullying/hazing/harassment, employees must report to the alleged victim's principal, as directed by Board policy 09.42811. The principal/designee shall investigate and address alleged incidents of such misbehavior.

In certain cases, employees must do the following:

1. Report bullying and hazing to appropriate law enforcement authorities as required by policy 09.2211; and
2. Investigate and complete documentation as required by policy 09.42811 covering federally protected areas.

XIV. WEAPONS **Carlisle County Board Policy 05.48**

This policy applies to students, staff members, and visitors to the school.

WEAPONS PROHIBITED

Except where expressly and specifically permitted by Kentucky Revised Statute, the carrying, bringing, using, or possessing any weapon or dangerous instrument in any school building, on school grounds, in any school vehicle or at any school-sponsored activity is prohibited.³

Violation of this policy by staff members shall constitute reason for disciplinary action, including possible termination.

Violation of this policy by students shall require that the Principal immediately make a report to the Superintendent, who shall determine if charges for expulsion from the District schools should be filed under Policy 09.435. In addition, when they have reasonable belief that a violation has taken place, principals shall immediately report to law enforcement officials when an act has occurred on school property or at a school-sponsored function that involves student possession of a firearm in violation of the law or assault involving the use of a weapon.

Violations by visitors shall be reported to a law enforcement agency.

Exceptions:

- An exception may be made for students participating in an authorized curricular or extracurricular activity or team involving the use of firearms and to those persons listed in [KRS 527.070](#).
- Law enforcement officials are authorized to bring weapons onto school property in performance of their duties.

FEDERAL REQUIREMENTS REGARDING STUDENTS

The penalty for students possessing a firearm at school or bringing a firearm or other deadly weapon, destructive device, or booby trap device¹ to school or onto the school campus/property under jurisdiction of the District shall be expulsion for a minimum of twelve (12) months under Policy 09.435. However, the Board may modify such expulsions on a case-by-case basis. Any case-by-case modification of the one (1)-year expulsion requirement, including those made for students with disabilities to meet the requirements of IDEA and Section 504, shall be in writing and may be based upon a recommendation of the Superintendent/designee.

Any student who possesses a firearm at school or brings to school a firearm or other deadly weapon, destructive device, or booby trap device shall be referred to the criminal justice or juvenile delinquency system.²

Although students are subject to disciplinary action for violating any restriction in this policy, the twelve (12) month expulsion penalty mandated by the Federal Gun-Free Schools Act does not apply to a firearm lawfully stored in a locked vehicle on school property.

STATE POSTING REQUIREMENTS

The Superintendent shall post the following notice in prominent locations in the schools, including, but not limited to, sports arenas, gymnasiums, stadiums, and cafeterias. The notice shall be at least six (6) inches high and fourteen (14) inches wide and shall state:

UNLAWFUL POSSESSION OF A WEAPON ON SCHOOL PROPERTY IN KENTUCKY IS A FELONY PUNISHABLE BY A MAXIMUM OF FIVE (5) YEARS IN PRISON AND A TEN THOUSAND DOLLAR (\$10,000) FINE.²

The above criminal penalty shall not apply to those persons listed in [KRS 527.070](#) (3).

STATE REPORTING REQUIREMENTS

Employees of the District shall promptly make a report to the local police department, sheriff, or Kentucky State Police, by telephone or otherwise, if they know or have reasonable cause to believe that conduct has occurred which constitutes the carrying, possession, or use of a deadly weapon on the school premises or

within one thousand (1,000) feet of school premises, on a school bus, or at a school sponsored or sanctioned event.

For state reporting purposes, a deadly weapon shall be defined as:

1. a weapon of mass destruction;
2. any weapon from which a shot, readily capable of producing death or serious physical injury, may be discharged;
3. any knife other than an ordinary pocketknife or hunting knife;
4. billy, nightstick or club;
5. blackjack or slapjack;
6. nunchaku karate sticks;
7. shuriken or death star; or
8. artificial knuckles made from metal, plastic, or other similar hard material.

Employees who receive information from a student or other person regarding conduct required to be reported shall report the conduct in the same manner as stated above.

ENFORCEMENT

In the enforcement of this policy, principals may authorize, if they have reasonable suspicion, searches in compliance with applicable Board policies.

XV. GRADES K-3 INFRACTION CHARTS

Level I Infractions

- 1st Offense-Warning
- 2nd Offense-Miss 10 minutes of recess
- 3rd Offense-Miss all of recess
- 4th Offense-Parent Contact
- 5th Offense-ALP Discipline Write-up & Referral to Principal
(After 2 becomes Level II Infractions)

- a. Violations of classroom behavior regulations
- b. Tardiness to school or to class
- c. Hallway/restroom/campus violations
- d. Violations deemed by administrators and staff
- e. Dress Code violations
- f. Paging devices/cell phones

Level II Infractions

- | | |
|--------------------------|--|
| 1st Offense-2 Write-ups | (1)Day of Detention or Saturday School |
| 2nd Offense- 3 Write-ups | (2) Days of Detention or Saturday School |
| 3rd Offense- 4 Write-ups | (2) Days of ALP |
| 4th Offense- 5 Write-ups | (5) Days of ALP |
| 5th Offense- 6 Write-ups | Will be 10 days of ALP |

Level II Infractions

- 2.01 Repeated Breaking of Level I Rules
- 2.02 Smoking/Possession of tobacco products/E-cigarette (see definition pg. 38)
- 2.03 Destruction/Defacing of property
- 2.04 Theft- Less than \$20
- 2.05 Possession of stolen property with knowledge-
Under \$50
- 2.06 Trespassing
- 2.07 Inappropriate touching of another
- 2.08 Written or verbal propositions
- 2.09 Use of obscene manifestations
- 2.10 Acts of disrespect and defiance of authority of School Staff Employees
- 2.11 Plagiarism/Academic dishonesty
 - ** First offense will result in a “0” for the assignment and parent contact.
 - ** Second offense will result in a “0” for the assignment and will be treated as a level II offense.
- 2.12 Repeated violations of Dress Code
- 2.13 Violation deemed by Principal
EXAMPLE: Violation of Detention Policy

- 2.14 Detention Violation
- 2.15 Skipping a Class (without leaving the building or campus)
- 2.16 Inappropriate Use of technology, material, or equipment
- 2.17 Unnecessary roughness
- 2.18 Possession of a pocketknife/razor, ammunition or other weapon (without intent to use)
- 2.19 Electronic Devices/Unauthorized Items
(cell phones, pagers, CD/MP3/IPOD players, e-readers, tablets, IPAD),

DOES NOT RESET AT CHRISTMAS BREAK

1st Offense taken to the office – teacher writes a behavior referral and the student will pick up at the office at the end of the day. Administrator will send a letter home to the parent/guardian.

2nd Offense taken to the office – teacher writes another referral and the parent/guardian will pick up the office. Administrator assigns a detention.

3rd Offense taken to the office – teacher writes another referral and the parent/guardian will pick up at the office. Administrator assigns an extended day.

4th Offense – same as above with a Saturday School

5th Offense – same as above with 5 days of alternative school or ISS

6th Offense – same as above with 10 days of alternative school or ISS

7th Offense – same as above with 15 days of alternative school or ISS

Level III Infractions

- 1st Offense- (5) Days of ALP
- 2nd Offense- (10) Days of ALP
- 3rd Offense- (1-3) Days of Suspension

Level III Infractions

- 3.01 Repeated breaking of level II rules
- 3.02 Defiance of school board employee's authority
- 3.03 Assault
- 3.04 Attempted extortion
- 3.05 Unjustified activation of a fire alarm
- 3.06 Directing obscene/profane language to a school board employee or other student
- 3.07 Possession and/or igniting fireworks
- 3.08 Use or possession of prescription of O.T.C. Drugs
- 3.09 Fighting
- 3.10 Skipping school
- 3.11 Violation deemed by principal
- 3.12 False accusation (criminal mischief)
- 3.13 Harassment, Intimidation, Bullying, or Threat of Violence
 - ** First offense could result in 1-5 days of ALP
 - ** Second offense could result in 1-3 days suspension and 5-15 days of ALP
 - ** Third offense is a Level IV offense.
- 3.14 Theft more than \$20 but less than \$300
- 3.15 Possession of a weapon (without intent to harm)

** First offense is 5 days suspension from school

** Second offense is treated as a level IV offense

3.16 Inappropriate use of technology, material or equipment

Level IV Infractions

A. Every offense– ALP for 120 days with ability to earn 60 days taken off with successful completion of each day.

B. For those offenses to be considered repetitive in nature or the more/the most serious, the administration has to right to request an expulsion hearing be held by the Carlisle County Board of Education

- 4.01 Repeated Breaking of Level III Rules
- 4.02 Inciting or Participating in a Major Student Disorder
- 4.03 Arson
- 4.04 Battery Upon School Board Employee
- 4.05 Robbery
- 4.06 Stealing-Larceny-Grand Theft
- 4.07 Burglary of School Property
- 4.08 Criminal Mischief
- 4.09 Possession of a Weapon With Intent to Use
- 4.10 Bomb Threat
- 4.11 Explosives
- 4.12 Sexual Acts
- 4.13 Aggravated Battery, Malicious Fighting
- 4.14 Repeated Failure to Respond to Previous Disciplinary Actions
- 4.15 Possession/Misuse of Drugs or Alcohol
- 4.16 Transferring or Selling Drugs or Alcohol
- 4.17 Violation Deemed by Principal
- 4.18 Harassment, Intimidation, Bullying or Threat of Violence
- 4.19 Inappropriate Use of Technology, Material, or Equipment

XVI. GRADES 4-12 INFRACTION CHARTS

***For any level of infraction, if a student fails to attend an assigned detention, extended day or Saturday School, one day of Alternative School will be immediately assigned for each hour missed. (Ex. If a student has a 2-hour extended day and fails to attend, the next day they will be assigned to 2 days of Alternative School.**

LEVEL I VIOLATIONS CHART

****Level I violations start over new for second semester.**

LEVEL I infractions are those behaviors on the part of students which impede orderly classroom procedures or interfere with orderly operation of the school. Examples of Level 1 behaviors are listed below but are not limited to those listed below.

The classroom teacher may complete the first two consequences.

Behavior Violations 1. Warning 2. Parent Contact 3. Detention

Level 1 Infractions

- a. Violations of classroom behavior regulations
- b. Hallway/restroom/campus violations
- c. Violations deemed by administrators and staff
- d. Dress Code violations

**** First offense dress corrected or student placed in alternative school.**

**** Second offense will result in an extended day**

**** Third offense will result in Saturday School**

LEVEL II VIOLATIONS CHART

****Level II violations start over new for second semester.**

LEVEL II infractions are those behaviors, which are disruptive or offensive in nature and would be handled by the principal or his designee. Examples of Level II behaviors and responses are listed below but are not limited to those listed below.

Behavior Violations 1. Extension 2. Saturday School 3. ALP (5 Days)

Level II-All Violations are combined.

- 2.01 Repeated Breaking of Level 1 Rules
- 2.02 Smoking/Possession of Tobacco Products
 - 1st Offense- 5 Days Alternative Placement
 - 2nd Offense and up – 10 Days Alternative Placement
- 2.03 Destruction/Defacing of Property
- 2.04 Theft-Less than \$20
- 2.05 Possession of Stolen Property with Knowledge-Under \$50
- 2.06 Excessive Missing Work (Determined by the Principal)
- 2.07 Inappropriate Touching of Another Person
- 2.08 Written or Verbal Propositions
- 2.09 Use of Obscene Manifestations
- 2.10 Acts of Disrespect and Defiance of authority toward any person employed by the school.
- 2.11 Plagiarism/Academic Dishonesty
 - ** First offense will result in a “0” for the assignment and parent contact.**

** Second offense will result in a “0” for the assignment and will be treated as a Level II offense.

- 2.12 Repeated violations of Dress Code
- 2.13 Violation deemed by Principal
EXAMPLE: Violation of detention policy
- 2.14 Detention Violation- If a student exhibits behavior that causes removal from an assigned detention they will be suspended for the following instructional day and assigned 5 days of Alternative School
- 2.15 Skipping Class—with/without leaving the building or campus
- 2.16 Inappropriate Use of Technology, Material or Equipment
- 2.17 Unnecessary Roughness
- 2.18 Possession of a pocketknife/razor, ammunition, or other weapon
(without intent to harm)
- 2.19 Excessive Unexcused Tardiness. 4th tardy will result in a parent contact, 5th tardy will be a detention, 6th tardy will be an extended day, 7th will be a Saturday School and over 7 will result in placement in the Alternative School as determined by the principal.
(Reaching the 7th tardy in three different classes in one semester will result in immediate alternative school placement.)
- 2.20 Public Display of Affection
- 2.21 Electronic Devices/Unauthorized Items
(cell phones, pagers, CD/MP3/IPOD players, e-readers, tablets, IPAD, etc...),

DOES NOT RESET AT CHRISTMAS BREAK

CCHS/CCMS/CCES

- 1st Offense taken to office – teacher writes the referral and student will pick up at the office. Administrator will send a letter home to the parent/guardian.
 - 2nd Offense taken to office – teacher writes another referral and the parent/guardian will pick up at the office and the administrator assigns a detention.
 - 3rd Offense taken to the office – teacher writes another referral and the parent/guardian will pick up at the office and the administrator assigns an extended day.
 - 4th Same as above with a Saturday school
 - 5th Same as above with 5 days of alternative school or ISS
 - 6th Same as above with 10 days of alternative school or ISS
 - 7th Same as above with 15 days of alternative school or ISS
- 2.22 Verbal/Written Misconduct/Cursing or Vulgar Language

LEVEL III VIOLATIONS CHART

****Level III violations carry over from 1st semester to 2nd.**

Level III infractions are those serious behaviors that pose a threat to persons or property. Such behaviors may require immediate removal from school “suspension” and/or notification of law enforcement officials. Examples of Level III behaviors and responses are listed below but are not limited to those listed on the next page.

Behavior Violations **1. 10 Days ALP** **2. 5 Weeks Intensive ALP**

Level III– All violations are combined.

- 3.01 Repeated breaking of Level II Rules
- 3.02 Defiance of or Disrespect toward School Board Employee – Any person employed in any capacity by the school.
- 3.03 Assault
- 3.04 Attempted Extortion
- 3.05 Unjustified activation of a fire alarm
- 3.06 Directing Obscene Language to a School Board Employee or other Student
- 3.07 Possession and/or Igniting Fireworks
- 3.08 Misuse Prescription or O.T.C. Drugs
- 3.09 Fighting
- 3.10 Skipping School
- 3.11 Violation Deemed by Principal
- 3.12 False Accusation (Criminal Mischief)
- 3.13 Harassment, Intimidation, Bullying or Threat of Violence
** Second Offense– Treated as Level IV Offense
- 3.14 Theft more than \$20 but less than \$300
- 3.15 Possession of stolen property over \$20
- 3.16 Inappropriate Use of Technology, Material, or Equipment
- 3.17 Pornography
- 3.18 Destruction/Defacing of Property
- 3.19 Inappropriate Touching of Another Person
- 3.20 Indecent Exposure
- 3.21 Trespassing

LEVEL IV VIOLATION CHART

****Level IV violations carry over from 1st semester to 2nd.**

Level IV infractions are those activities that are clearly criminal in nature and pose a threat to persons or property. Such behaviors require immediate removal from school and/or notification of law enforcement officials. Examples of Level IV behaviors and responses are listed on this page and the next page but are not limited to those listed on these pages.

School consequences for Level IV violation unless otherwise noted are as follows:

- A. Suspension from school for a minimum of three (3) days
- B. Assignment to the Alternative Learning Program for a 120 day placement with the potential to earn 60 days off for successful completion of each day.
- C. For those offenses to be considered repetitive in nature or the more/the most serious, the administration has to right to request an expulsion hearing be held by the Carlisle County Board of Education

Behavior Violation
Level IV

Suspended, Assigned ALP,

- 4.01 Repeated Breaking of Level III Rules
- 4.02 Inciting or Participating in a Major Student Disorder
- 4.03 Arson
- 4.04 Battery Upon School Board Employee
- 4.05 Robbery
- 4.06 Stealing, Larceny, Grand Theft
- 4.07 Breaking and Entering/Burglary of School Property
- 4.08 Criminal Mischief
- 4.09 Possession of a Weapon(s)
- 4.10 Bomb Threat
- 4.11 Explosives
- 4.12 Sexual Acts
- 4.13 Aggravated Battery, Malicious Fighting
- 4.14 Repeated Failure to Respond to Previous Disciplinary Action
- 4.15 Possession/Misuse of Drugs or Alcohol
- 4.16 Transferring or selling drugs or alcohol
- 4.17 Violation deemed by principal
- 4.18 Harassment, Intimidation, Bullying or Threat of Violence
- 4.19 Inappropriate use of technology, materials, equipment

****NOTE: Charges may be filed on the student in the Carlisle County District Court for any violation(s) within this discipline code.**

XVII. EXPLANATION OF VIOLATIONS

LEVEL 1

Classroom disruption—Failure to follow classroom behavior or school rules.

Tardy— Reporting late to class. Principal excuses tardy to school: teachers excuse tardy to class.

Hallway/restroom/campus violations- Running in the halls, rough-housing, scuffling, horseplay or loitering in unauthorized areas.

Dress Code Violations—any violation of the dress code as described in this code.

****ANY OTHER VIOLATIONS WHICH THE PRINCIPAL MAY REASONABLY DEEM TO FALL IN THIS CATEGORY. SEE KRS 158.150**

LEVEL II

2.01 REPEATED BREAKING OF LEVEL I RULES

2.02 SMOKING (to include E-Cigarettes) OR USE OF SMOKELESS TOBACCO-use or possession of any tobacco product including smoking materials such as matches, lighter, etc. Electronic or E-Cigarette means any electronic oral device, such as one composed of a heating element, battery, or electronic circuit, which provides a vapor of nicotine or any other substances, and the use or inhalation of which simulates smoking. “E-Cigarette” includes any such device, whether manufactured, distributed, marketed, or sold as an e-cigarette, e-cigar, or under any other product name or descriptor.

2.03 DESTRUCTION OF PROPERTY- intentional and deliberate action resulting in property damage of less than \$200 to public property or the real and personal property of another. Full restitution will be paid.

2.04 THEFT– the intentional unlawful taking and/or carrying away of property valued at less than \$20.00 belonging to or in lawful possession or custody of another.

2.05 POSSESSION OF STOLEN PROPERTY– with knowledge that it is stolen and valued at less than \$50.00.

2.06 Excessive Missing Work - Administrative discretion is given to determine when a student has reached a level of excessive missing work.

2.07 INAPPROPRIATE TOUCHING OF ANOTHER PERSON

2.08 WRITTEN OR VERBAL PROPOSITIONS TO ENGAGE IN SEXUAL ACTS

2.09 USE OF OBSCENE MANIFESTATIONS (verbal, written, gesture) TOWARD ANOTHER PERSON

2.10 ACTS OF DISRESPECT AND DEFIANCE OF AUTHORITY OF SCHOOL

STAFF EMPLOYEES– an act of rudeness displayed upon a school board employee (verbal or physical)

2.11 PLAGIARISM/ACADEMIC DISHONESTY

** First offense will result in a “0” for the assignment and parent contact

** Second offense will result in a “0” for the assignment and will be treated as a Level II offense.

2.12 REPEATED VIOLATION OF DRESS CODE

2.13 ANY OTHER VIOLATION WHICH THE PRINCIPAL MAY REASONABLY DEEM TO FALL WITHIN THIS CATEGORY. SEE KRS 158.150

2.14 DID NOT ATTEND DETENTION ASSIGNMENT; DID NOT FOLLOW DETENTION REGULATIONS.

2.15 SKIPPING CLASS OR SCHOOL with/without leaving the building or campus.

2.16 INAPPROPRIATE USE OF TECHNOLOGY MATERIAL OR EQUIPMENT

- 2.17 UNNECESSARY ROUGHNESS (pushing, shoving, etc.)
- 2.18 POSSESSION OF A POCKET KNIFE/ without exposure and a blade of less than 4 inches (includes case and clip), without intent to harm one's self or others, and without the thought of a threat to oneself or others, possession of a razor blade or device containing a razor blade or possession of ammunition without a firing device.
- 2.19 EXCESSIVE UNEXCUSED TARDINESS– This is when a student obtains 3 or more unexcused tardies for the semester. See the chart on page 35 for an explanation of consequences.
- 2.20 INAPPROPRIATE PUBLIC DISPLAY OF AFFECTION
- 2.21 ELECTRONIC DEVICES OR UNAUTHORIZED ITEMS OR OBJECTS–students are not permitted to bring radios, CD's, or tape players to school. Cell phones, tablets, e-readers, IPADs, etc... will be regulated based on the electronic device policy. Any food and drink brought to school will be regulated according to board policy and be restricted to authorized areas.
- 2.22 VERBAL/WRITTEN MISCONDUCT/CURSING OR VULGAR LANGUAGE
- 2.23 INDECENT EXPOSURE- Any exposure of areas deemed inappropriate by an administrator

****DAMAGES MUST BE PAID FOR IN LEVEL II OFFENCES****

LEVEL III

- 3.01 REPEATED BREAKING OF LEVEL II RULES
- 3.02 DEFIANCE OF SCHOOL BOARD EMPLOYEE'S AUTHORITY-any verbal or nonverbal refusal to comply with a lawful direction or order of a school board employee or any serious act of disrespect toward any school board employee.
- 3.03 ASSAULT– The act of actually and intentionally touching or striking another student against the will of the other (unprovoked or premeditated), or intentionally causing bodily harm to an individual.
- 3.04 ATTEMPTED EXTORTION– verbally or by a written or printed communication, maliciously threatening an injury to the person, property, or reputation of another, with the intent to extort money or any pecuniary advantage whatever, or with the intent to compel the person so threatened, or any other person, to do any act against his or her will.
- 3.05 UNJUSTIFIED ACTIVATION OF A FIRE ALARM SYSTEM
- 3.06 DIRECTING OBSCENE OR PROFANE LANGUAGE OR GESTURES TO A SCHOOL EMPLOYEE OR OTHER STUDENT.
- 3.07 POSSESSION AND/OR IGNITING FIREWORKS OR FIRECRACKERS.
- 3.08 INCLUDES BUT NOT LIMITED TO POSSESSION OF, DISTRIBUTION OF, OR INGESTING OF PRESCRIPTION OR OVER-THE-COUNTER DRUGS. Any prescription drugs that are classified as either Schedule I, Schedule II, or Schedule III controlled substances will be treated as level 4 offenses.
- 3.09 FIGHTING-Physical action directed from one person to another including striking, hair-pulling, etc.
- 3.10 SKIPPING SCHOOL-unauthorized leaving school grounds without permission or absent from school without parent's permission.
- 3.11 ANY OTHER VIOLATION WHICH THE PRINCIPAL MAY REASONABLY DEEM TO FALL WITHIN THIS CATEGORY.
- 3.12 INTENTIONALLY PROVIDING FALSE INFORMATION OF A CRIMINAL NATURE TO A DISTRICT EMPLOYEE OR THE CONCEALMENT OF INFORMATION DIRECTLY

RELATED TO A LEVEL III CRIMINAL ACT RELATING TO SCHOOL BUSINESS.

- 3.13 Harassment, Intimidation, Bullying or Threat of Violence -The intentional, unlawful threat by word, work, or action to do violence or mental/emotional anguish (to include bullying) to the person of another student or staff member, coupled with an apparent ability to do so and doing of some act which will instill fear that such a threat is imminent. A report to the police may be made. If the threat specifically targets an individual or group of individuals with the intent to cause death or potential death the threat will automatically be treated as a Level IV Offense.
- 3.14 THEFT– the intentional unlawful taking and/or carrying away of property valued at more than \$20 but not exceeding \$300 belonging to or in the lawful possession or custody of another.
- 3.15 POSSESSION OF A WEAPON WITHOUT INTENT TO USE THE WEAPON– K-3 only.
- 3.16 INAPPROPRIATE USE OF TECHNOLOGY MATERIAL OR EQUIPMENT (serious-may pose threat to persons or property).
- 3.17 PORNOGRAPHY-any possession, distribution, or attempt to obtain pornographic material (including nude/sexually explicit images) by computer or any other source.
- 3.18 DESTRUCTION OF PROPERTY– intentional and deliberate action resulting in property damage to public property or the real or personal property of another. Full restitution will be paid.
- 3.19 INAPPROPRIATE TOUCHING OF ANOTHER PERSON
- 3.20 INDECENT EXPOSURE- Any exposure of areas deemed inappropriate by an administrator
- 3.21 TRESPASSING-willfully entering or remaining in any structure, conveyance, or property without being authorized, licensed, or invited, or having been authorized, licensed, or invited, is warned by authorized person to depart and refuses to do so.

****DAMAGES MUST BE PAID FOR IN LEVEL III OFFENSES****

LEVEL IV

- 4.01 REPEATED BREAKING OF LEVEL III RULES
- 4.02 MAJOR STUDENT DISORDER-inciting or participating in a major student disorder
- 4.03 ARSON- the willful and malicious burning of any part of the building or its contents
- 4.04 BATTERY UPON SCHOOL BOARD EMPLOYEE- the unlawful and intentional touching or striking of a school board employee against his/her will or the intentional causing of bodily harm to a school board employee.
- 4.05 ROBBERY- the taking of money or property from the person or custody of another by force, violence, assault, or putting him/her in fear of it.
- 4.06 STEALING, LARCENY, GRAND THEFT– the intentional unlawful taking and/or carrying away of property valued at more than \$300 or more belonging to or in lawful possession or custody of another.
- 4.07 BREAKING AND ENTERING/BURGLARY OF SCHOOL PROPERTY– entering or remaining in a structure or conveyance with the intent to commit an offense therein during the hours the premises are closed to the public.
- 4.08 CRIMINAL MISCHIEF– intentional and deliberate injury or damages at or in excess of \$200 to public property or to real or personal property belonging to another.

4.09 POSSESSION OF A WEAPON– any firearm (including a starter pistol) which will, or is designed to, or may be readily converted to expel a projectile by the action of an explosive: the frame or receiver of any weapon: any firearm muffler, or firearm silencer: any destructive device. DISCHARGING OF ANY PISTOL, RIFLE, SHOTGUN, AIR GUN, OR ANY OTHER DEVICE.

POSSESSION OF WEAPONS- a switchblade knife, or any knife, metallic knuckles, teargas gun, chemical weapon, or any other weapon/device, instrument, or object with the intent to go armed. Knife with exposure (includes case and clip), or with intent to harm oneself or others, or with thought of threat to oneself or others.

- 4.10 BOMB THREATS– any such communication(s) directed at a school board employee, which has the effect of interrupting the educational environment.
- 4.11 EXPLOSIVES– preparing, possessing, or igniting on school board property explosives capable of causing serious bodily injury or property damage.
- 4.12 SEXUAL ACTS– acts of a sexual nature, which are committed consensually or against the will of another.
- 4.13 AGGRAVATED BATTERY-malicious fighting or intentionally causing bodily harm, disability or permanent disfigurement, use of a deadly weapon or a dangerous instrument.
- 4.14 REPEATED FAILURE TO RESPOND TO PREVIOUS DISCIPLINARY ACTION
- 4.15 DRUGS AND ALCOHOL– if and when a student has possession of and/or has misused drugs, drug paraphernalia, look alike drugs, synthetic compounds/substances, schedule I, schedule II, or schedule III controlled substances, or alcohol
- 4.16 DRUGS AND ALCOHOL- when a student has transferred or sold drugs/alcohol included in 4.15.
- 4.17 ANY OTHER VIOLATION WHICH THE PRINCIPAL MAY REASONABLY DEEM TO FALL WITHIN THIS CATEGORY. SEE KRS 158.150
- 4.18 HARASSMENT, INTIMIDATION, BULLYING OR THREAT OF VIOLENCE– The threat of violence with the presence of a weapon or device with the possible intent to do bodily harm that could result in a fatality or serious injury to another student or staff member. As noted in 3.13 written or verbal threats made toward a specific individual or group of individuals with the intent to cause death or potential death will be addressed as Level IV Offenses. Charges will be filed with the police. According to policy this section will include a repeated violations of section 3.13.
- 4.19 INAPPROPRIATE USE OF TECHNOLOGY MATERIAL OR EQUIPMENT (Criminal Activity)

****DAMAGES MUST BE PAID FOR IN LEVEL IV OFFENSES****

XVIII. CARLISLE COUNTY SCHOOLS

Access to Electronic Media

(ACCEPTABLE USE POLICY)CARLISLE COUNTY BOARD POLICY08.2323

The Board supports reasonable access to various information formats for students, employees and the community and believes it is incumbent upon users to utilize this privilege in an appropriate and responsible manner as required by this policy and related procedures, which apply to all parties who use District technology.

SAFETY PROCEDURES AND GUIDELINES

The Superintendent shall develop and implement appropriate procedures to provide guidance for access to electronic media. Guidelines shall address teacher supervision of student computer use, ethical use of electronic media (including, but not limited to, the Internet, e-mail, and other District technological resources), and issues of privacy versus administrative review of electronic files and communications. In addition, guidelines shall prohibit utilization of networks for prohibited or illegal activities, the intentional spreading of embedded messages, or the use of other programs with the potential of damaging or destroying programs or data.

Specific expectations for appropriate Internet use shall be reflected in the District's code of acceptable behavior and discipline including appropriate orientation for staff and students.

Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyber bullying awareness and response.

Internet safety measures, which apply to all District-owned devices with Internet access or personal devices that are permitted to access the District's network, shall be implemented that effectively address the following:

- * Controlling access by minors to inappropriate matter on the Internet and World Wide Web;
- * Safety and security of minors when they are using electronic mail, chat rooms, and other forms of direct electronic communications;
- * Preventing unauthorized access, including "hacking" and other unlawful activities by minors online;
- * Unauthorized disclosure, use and dissemination of personal information regarding minors; and
- * Restricting minor's access to materials harmful to them.

A technology protection measure may be disabled by the Board's designee during use by an adult to enable access for bona fide research or other lawful purpose.

The District shall provide reasonable public notice of, and at least one (1) public hearing or meeting to address and communicate its Internet safety measures.

PERMISSION/AGREEMENT FORM

A written parental request shall be required prior to the student being granted independent access to electronic media involving District technological resources.

The required permission/agreement form, which shall specify acceptable uses, rules of on-line behavior, access privileges, and penalties for policy/procedural violations, must be signed by the parent or legal guardian of minor students (those under 18 years of age) and by the student. This document shall be kept on file as a legal, binding document. In order to modify or rescind the agreement, the student's parent/guardian (or the student who is at least 18 years old) must provide the Superintendent with a written request.

EMPLOYEE USE

Employees shall not use a code, access a file, or retrieve any stored communication unless they have been given authorization to do so. (Authorization is not required each time the electronic media is accessed in performance of one's duties.) Each employee is responsible for the security of his/her own password. Employees are encouraged to use electronic mail and other District technology resources to promote student learning and communication with the home and education-related entities. If those resources are used, they shall be used for purposes directly related to work-related activities.

Technology-based materials, activities and communication tools shall be appropriate for and within the range of the knowledge, understanding, age and maturity of students with whom they are used.

District employees and activity sponsors may set up blogs and other social networking accounts using District resources and following District guidelines to promote communications with students, parents, and the community concerning school-related activities and for the purpose of supplementing classroom instruction.

Networking, communication, and other options offering instructional benefits may be used for the purpose of supplementing classroom instruction and to promote communications with students and parents concerning school-related activities.

In order for District employees and activity sponsors to utilize a social networking site for instructional, administrative or other work-related communication purposes, they shall comply with the following:

1. They shall request prior permission from the Superintendent/designee.
2. If permission is granted, staff members will set up the site following any District guidelines developed by the Superintendent's designee.
3. Guidelines may specify whether access to the site must be given to school/District technology staff.
4. If written parental consent is not otherwise granted through AUP forms provided by the District, staff shall notify parents of the site and obtain written permission for students to become "friends" prior to the students being granted access. This permission shall be kept on file at the school as determined by the Principal.
5. Once the site has been created, the sponsoring staff member is responsible for the following:
6. Monitoring and managing the site to promote safe and acceptable use; and
7. Observing confidentiality restrictions concerning release of student information under state and federal law.

Staff members are discouraged from creating personal social networking sites to which they invite students to be friends. Employees taking such action do so at their own risk.

All employees shall be subject to disciplinary action if their conduct relating to use of technology or online resources violates this policy or other applicable policy, statutory or regulatory provisions governing employee conduct. The Professional Code of Ethics for Kentucky School Certified Personnel requires certified staff to protect the health, safety, and emotional well-being of students and confidentiality of student information. Conduct in violation of this Code, including, but not limited to, such conduct relating to the use of technology or online resources, must be reported to Education Professional Standards Board (EPSB) as required by law and may form the basis for disciplinary action up to and including termination.

COMMUNITY USE

On recommendation of the Superintendent/designee, the Board shall determine when and which computer equipment, software, and information access systems will be available to the community. Upon request to the Principal/designee, community members may have access to the Internet and other electronic information sources and programs available through the District's technology system, provided they attend any required training and abide by the rules of usage established by the Superintendent/designee.

DISREGARD OF RULES

Individuals who refuse to sign required acceptable use documents or who violate District rules governing the use of District technology shall be subject to loss or restriction of the privilege of using equipment, software, information access systems, or other computing and telecommunications technologies.

Employees and students shall be subject to disciplinary action, up to and including termination (employees) and expulsion (students) for violating this policy and acceptable use rules and regulations established by the school or District.

RESPONSIBILITY FOR DAMAGES

Individuals shall reimburse the Board for repair or replacement of District property lost, stolen, damaged, or vandalized while under their care. Students or staff members who deface a District web site or otherwise make unauthorized changes to a web site shall be subject to disciplinary action, up to and including expulsion and termination, as appropriate.

RESPONDING TO CONCERNS

School officials shall apply the same criterion of educational suitability used to review other educational resources when questions arise concerning access to specific databases or other electronic media.

AUDIT OF USE

Users with network access shall not utilize District resources to establish electronic mail accounts through third-party providers or any other nonstandard electronic mail system.

The Superintendent/designee shall establish a process to determine whether the District's education technology is being used for purposes prohibited by law or for accessing sexually explicit materials. The process shall include, but not be limited to:

- * Utilizing technology that meets requirements of Kentucky Administrative Regulation and that blocks or filters Internet access for both minors and adults to certain visual depictions that are obscene, child pornography, or, with respect to computers with Internet access by minors, harmful to minors;
- * Maintaining and securing a usage log; and
- * Monitoring online activities of minors.

RETENTION OF RECORDS FOR E-RATE PARTICIPANTS

Following initial adoption, this policy and documentation of implementation shall be retained for at least five (5) years after the last day of service in a particular funding year.

ELECTRONIC MAIL/INTERNET

The District offers students, staff, and members of the community access to the District's computer network for electronic mail and Internet. Because access to the Internet may expose users to items

that are illegal, defamatory, inaccurate, or offensive, we require all students under the age of eighteen (18) to submit a completed Parent Permission/User Agreement Form to the Principal/designee prior to access/use. All other users will be required to complete and submit a User Agreement Form.

Except in cases involving students who are eighteen (18) years of age or older, parents/guardians may request to review the contents of their child(ren)'s email files.

Parents/guardians wishing to challenge information accessed via the District's technology resources should refer to Policy 08.2322/Review of Instructional Materials and any related procedures.

GENERAL STANDARDS FOR USERS

Standards for users shall be included in the District's handbooks or other documents, which shall include specific guidelines for student, staff, and community member access to and use of electronic resources.

Access is a privilege—not a right. Users are responsible for good behavior on school computer networks. Independent access to network service is given to individuals who agree to act in a responsible manner. Users are required to comply with District standards and to honor the access/usage agreements they have signed. Beyond clarification of user standards, the District is not responsible for restricting, monitoring, or controlling the communications of individuals utilizing the network independently.

The network is provided for users to conduct research and to communicate with others. Within reason, freedom of speech and access to information will be honored. During school hours, teachers of younger children will guide their students to appropriate materials. Outside of school, families bear the same responsibility for such guidance as they exercise with information sources such as television, telephones, movies, radio, and other media that may carry/broadcast information.

NO PRIVACY GUARANTEE

The Superintendent/designee has the right to access information stored in any user directory, on the current user screen, or in electronic mail. S/he may review files and communications to maintain system integrity and ensure that individuals are using the system responsibly. Users should not expect files stored on District servers or through District provided or sponsored technology services, to be private.

USE OF INTERNET

Faculty, staff, and students should use the Internet to gain access and view the most current information available. The following rules apply for Internet use on District computers:

- * Internet access through the school is to be used for instruction, research, and school administration. School access is not to be used for private business or personal, non-work-related communications.
- * Sources of information on the Internet do not always provide accurate, complete, or current information. Users must take responsibility for questioning the validity of the information found.
- * Users shall not register or access third party email accounts (i.e., Hotmail, AOL Mail, etc.)
- * Users shall not use unauthorized chat rooms or message boards.

- * Users shall not view, download, or print any threatening or sexually explicit material.
- * Students shall not “surf” the Internet for any purpose not sanctioned by their current instructor. Students shall not reveal their name and personal information to establish relationships with “strangers” on the Internet unless a parent or teacher has coordinated the communication.
- * Students shall be provided instruction about appropriate online behavior, including interacting with other individuals on social networking sites and in chat rooms and cyber bullying awareness and response.
- * The school shall never post on the Internet a picture of the student or the student’s work with personally identifiable information, unless the parent has given written consent.
- * Users must use only their account when logging on and must log off at any time they leave the computer unattended.
- * Users shall not monopolize District network resources by such actions as running large programs and applications over the network during the day, sending massive amounts of e-mail to other users, or using system resources for games.
- * No user shall use any District resource for an illegal activity. Users shall not transfer, print, or store any material considered copyright protected, obscene, or threatening, in conjunction with any District resource.
- * All users, at any level, are responsible for reporting violations of any rule to the appropriate individual (i.e. teacher, Principal, or District personnel).
- * Users shall not introduce any virus, stealth or Trojan program of any type to the network. The District provides virus scanning at all points of the network including points of entry, file servers, and individual workstations

Additional rules and regulations may be found in District handbooks and/or other documents. Violations of these rules and regulations may result in loss of access/usage as well as other disciplinary or legal action.

**XIX. NOTICE REGARDING DIRECTORY
INFORMATION
Carlisle County Board Policy 09.14**

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Carlisle County School System obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the Carlisle County School System may disclose appropriately designated "directory information" without written consent, unless you have advised the school to the contrary in accordance with school procedures. The primary purpose of directory information is to allow the Carlisle County School System to include this type of information from your child's education records in certain school publications. Examples include the following:

- A playbill, showing your student's role in a drama production
- The annual yearbook
- Honor roll and other recognition lists
- Graduation programs
- Sports rosters

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEA's) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories-names, addresses, and telephone listings, unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want the Carlisle County School System to disclose directory information from your child's education records without your prior written consent, you must notify the guidance counselor, in the particular school, in writing. The Carlisle County School System has designated the following as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors, and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
- The most recent education agency or institution attended

**XX. FIELD TRIPS/ALTERNATIVE
TRANSPORTATION
Carlisle County Board Policy 09.3**

Students suspended or placed in ALP at the time of the school sponsored field trip are ineligible to attend the trip. If a student behaves inappropriately on a field trip, the student may be denied the privilege of attending future field trips. After being assigned to the ALP for disciplinary infractions, a student may be denied field trip privileges, or the parent/guardian may be required to accompany the student.

Parents may transport their own children on school-sponsored field trips. Under extreme circumstances a parent may be approved to transport a student who is not his/her own. In such cases the school will be responsible for obtaining approval from the Director of Transportation as well as be provided proof of insurance, MVR, and waiver signed by parent/guardian.

Any overnight trips must be approved by the Carlisle County Board of Education, according to district policy, approximately one month before the trip is scheduled at their monthly meeting.

*** Any student checked out from a field trip will be given an unexcused tardy/absence. This is due to state attendance guidelines.**

XXI. NOTICE REGARDING INTERGRATED PEST MANAGEMENT

Carlisle County Board of Education
4557 St. Rt. 1377
Bardwell, KY 42023
Phone (270) 628-3800
Fax (270) 628-5477

NOTICE

2022-2023 School Year

Dear Parent/Guardian, District Employee, or Health Professional,

The Board of Education has implemented a program of Integrated Pest Management (IPM) in order to control pest in a way that minimizes economic, health, and environmental risks. All individuals applying pesticides will be properly certified in keeping with applicable legal requirements. Pesticide application will take place the same day each month and will take place after the regular school day is over. If you wish to be notified in advance of a planned pesticide application or as soon as possible when an emergency application is necessary, please register at the office of the school. (Employees assigned to a non-school work site may register at the Central Office.) You may also register by phone.

PERSONNEL 03.112 AP.22

- CERTIFIED PERSONNEL -

ESSA Qualification Notifications

ANNUAL NOTIFICATION - OPTION TO REQUEST PROFESSIONAL QUALIFICATIONS

TO: All Parents

FROM: Carlisle County School District

REGARDING: Your Student

DATE: July 1, 2022

Dear Parent/Guardian,

Because our District receives federal funds for Title I programs as a part of the Every Student Succeeds Act (ESSA), you may request information regarding the professional qualifications of your child’s teacher(s) and paraprofessional(s), if applicable.

If you would like to request this information, please contact Casey Henderson by phone at 270-628-3800 or by e-mail at casey.henderson@carlisle.kyschools.us.

Sincerely,
Casey Henderson
Superintendent, Carlisle County School District

XXII. Code of Conduct Acknowledgement

I have read and understand the Carlisle County Public School Behavior Code 2022-2023

Acknowledgment required during online registration process

In addition, as required by senate Bill 1, I have been informed of the provisions of KRS 508.078 (Terroristic Threatening) and the potential penalties under KRS 532.060/KRS 534.030 on page **16-18** of this behavior Code.

Acknowledgement required during online registration process

Electronic Access/User Agreement Form

User's Name _____			
<i>Last Name</i>	<i>First Name</i>	<i>Middle Initial</i>	
User's Address _____			
<i>City</i>	<i>State</i>	<i>Zip Code</i>	
User's Age ____	Date of Birth _____	Sex ____	Phone Number _____ School _____
If applicable, User's Grade _____		Homeroom/Classroom _____	

Please check if you are a student certified employee classified employee member of the community.

As a user of the _____ District's computer network, I hereby agree to
District Name

comply with the District's Internet and electronic mail rules and to communicate over the network in a responsible manner while abiding by all relevant laws and restrictions. I further understand that violation of the regulations is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked and school disciplinary action and/or legal action may be taken.

User's Name (Please print) _____

User's Signature *Date*

PRIOR TO THE STUDENT'S BEING GRANTED INDEPENDENT ACCESS PRIVILEGES, THE FOLLOWING SECTION MUST BE COMPLETED FOR STUDENTS UNDER 18 YEARS OF AGE:

As the parent or legal guardian of the student (under 18) signing above, I grant permission for my child to access networked computer services such as electronic mail and the Internet. I understand that this access is designed for educational purposes; however, I also recognize that some materials on the Internet may be objectionable, and I accept responsibility for guidance of Internet use by setting and conveying standards for my child to follow when selecting, sharing, researching, or exploring electronic information and media.

By signing this form, you hereby accept and agree that your child's rights to use the electronic resources provided by the district and/or the Kentucky Department of Education (KDE) are subject to the terms and conditions set forth in District policy/procedure. Please also be advised that data stored in relation to such services is managed by the District pursuant to policy 08.2323 and accompanying procedures. You also understand that the e-mail address provided to your child can also be used to access other electronic services or technologies that may or may not be sponsored by the District, which provide features such as online storage, online communications and collaborations, and instant messaging. Use of those services is subject to either standard consumer terms of use or a standard consent model. Data stored in those systems, where applicable, may be managed pursuant to the agreement between KDE and designated service providers or between the end user and service provider. Before your child can use online services, he/she must accept the service agreement and, in certain cases, obtain your consent.

Name of Parent/Guardian (Please print) _____

Signature of Parent/Guardian *Date*

Daytime Phone Number: _____ Evening Phone Number: _____

NOTE: FEDERAL LAW REQUIRES THE DISTRICT TO MONITOR ONLINE ACTIVITIES OF MINORS.

Review/Revised:5/19/21

XXV. CARLISLE COUNTY BOARD OF EDUCATION

Permission Form for Prescribed or Over-the-Counter Medication

School: _____ Date form received by the School: _____

Student's Name: _____ Grade: _____ Homeroom/Classroom: _____
Student's Age: _____ Date of Birth: _____

TO BE COMPLETED BY THE PHYSICIAN OR HEALTH CARE PROVIDER FOR PRESCRIPTION MEDICATION

Name of medication: _____ Reason for medication: _____

Form of medication/treatment: Tablet/capsule Liquid Inhaler Injection Nebulizer Other _____

Describe schedule and dose to be given at school: _____

Starting Date: _____ Date form received: _____ Other, as specified: _____

Stopping Date: for episodic/emergency events only end of school year Other date/duration: _____

Restrictions and/or important effects: Yes. Please describe: _____

NOTE: In the event the Principal/designee is notified of the possibility of an adverse or extreme reaction to a medication, s/he shall inform the student's teacher(s) of such a possibility before the student begins the medication schedule.

Special storage requirements: None Refrigerate Other _____

Student is capable of/responsible for self-administering this medication: No Yes Supervised Unsupervised

Student has been instructed in self-administering the medication: No Yes

Student must carry this medication on his/her person: No Yes

Please indicate additional information: On the back side of this form As an attachment

Physician/Health Care Provider Signature *Date*

Signature of Parent/Guardian *Date*

Name of Physician/Health Care Provider: _____
Address: _____
Phone #: _____ Fax #: _____

Permission Form for Prescribed or Over-the-Counter Medication

FOR ALL MEDICATIONS

I give permission for _____ to receive the above medication(s) at school according
Student's Name

to standard school policy and expressly hold harmless, and waive any liability on behalf of, the school or its employees and agents concerning any injuries or reactions resulting from administration of the above medication unless such is the result of negligence or misconduct on behalf of the school or its employees. For on-going medications, I understand that I have the ultimate responsibility for providing the school with an adequate supply of medication to enable orders from a physician or health care provider to be followed.

Date: _____ *Signature:* _____ *Relationship:* _____

Home Phone: _____ *Work Phone* _____ *Emergency Phone* _____

TO BE COMPLETED BY SCHOOL PERSONNEL

I/we acknowledge receipt of the foregoing statement and authorization.

Administrator/designee _____ *Date* _____

**For student health services/procedures not involving medication only,
please refer to 09.22 AP.22.**

Review/Revised:7/14/11

XXVIII. Student Fees

BOARD APPROVAL REQUIRED

Fees for rental or purchase of instructional resources may be charged. All student fees and charges shall be adopted by the Board, including any student activity fees or membership dues. Approved fees shall remain in place until modified or removed by Board resolution.

INABILITY TO PAY

No child shall be denied full participation in any educational program due to an inability to pay for, or rent, necessary instructional resources.¹

WAIVER OF FEES

The Superintendent shall recommend and the Board shall approve a process to waive fees for students who qualify for free and reduced price meals. At the beginning of the school year or at the time of enrollment, all students who qualify shall be given clear and prominent written notice of the fee waiver provisions. The written notice of the fee waiver process shall include a form that parents may use to request waiver of fees. Mandatory waiver of fees for qualifying students shall be accomplished in compliance with applicable statutory and regulatory requirements.²

REFERENCES:

¹[KRS 158.108; 704 KAR 003:455](#)

²[KRS 160.330; 702 KAR 003:220](#)

Accounting Procedures for Kentucky School Activity Funds

RELATED POLICY:

08.232

Adopted/Amended: 07/10/2008

Order #: 5741

Meal Charges

Students will not need to charge meals because of the implementation of the Community Eligibility Provision, which allows students to eat a reimbursable meal at breakfast and lunch at no charge. However the students will have the option to purchase extra food or ala carte items that will be paid for at the time of purchase. **There will be absolutely no charging by either adults or students.**